

# Workplace Health and Safety Policy

Associated Cleaning Services is committed to providing and maintaining a safe and healthy workplace for all workers (including contractors) as well as Clients, visitors and members of the public. Hazards and risks to health and safety will be eliminated or minimised, as far as is reasonably practicable.

The responsibility for managing health and safety ultimately rests with the person in control of the business or undertaking (PCBU), directors and management. Workers also have important responsibilities for health and safety in the workplace.

We are committed to complying with the Work Health and Safety Act 2011, the Work Health and Safety Regulation 2011, codes of practice and other safety guidance material

## ***Management Will***

- Ensure the business complies with all statutory and legislation relating to health and safety
- Provide a safe workplace which includes reducing, eliminating or controlling all workplace hazards and risks as far as is reasonably practicable
- Provide information, instruction and training to enable all workers to work safely
- Supervise workers, where practical, to ensure work activities are performed safely
- Consult with and involve workers on matters relating to health, safety and wellbeing
- Provide appropriate safety equipment and personal protective equipment for employees
- Provide a suitable injury management and return to work program for employees
- Set objectives and targets to monitor and continually improve our safety objectives

## ***Workers Will***

- Take reasonable care for their own health and safety
- Present for duties in a fit condition and free from the influence of alcohol or other drugs
- Follow safe work procedures, instructions and rules
- Participate in safety training
- Report health and safety hazards
- Report all injuries and incidents
- Use safety equipment and personal protective equipment as instructed

Our goal is to provide a safe and healthy work environment that is free from workplace injury and illness. This will only be achieved through the participation, co-operation and commitment of everyone in the workplace.

This policy and our objectives have been formulated and approved by the Director and forms the basis of our continued reputation and commitment to being a quality driven organisation.



Troy Cotterall

Director  
1<sup>st</sup> July 2025

## Document Control

Version #	Date	Amendment
1		
3	16/07/2025	Review and revision into IMS